

Basic Requirements for Filing Trade Mark Application in Malaysia

商標註冊申請基本資料和要求:

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- i. A photocopy of Certificate of Incorporation / Business of Registration (in case of incorporated company/multiple partner, sole-proprietorship respectively); a photocopy of Identity Card or Passport (if the applicant is an individual or foreigner)
如您是以企业做为申请人来申请注册, 需出示企业《营业执照》副本。如果您是以自然人名义提出申请, 需递交本人身份或護照的复印。
 - ii. A clear specimen of the mark; if the mark is to be filed in colour(s), 12 specimens are required. The desired sizes is not exceeding 7cm x 7cm. 指定颜色的彩色商标, 需提供彩色图样 12 张, 如是黑白商標, 請提供黑白墨稿 1 张。提供的商标图样必须清晰, 长和宽不大于 7 厘米。
 - iii. If the mark filed is other than English and Malay, please let us know the meaning of the mark 如果该商标有任何意思及含义, 需附上一份譯本。
 - iv. Statutory Declaration to be signed by the Applicant before the Commissioner for Oaths/Notary Public 申請人在大使馆/公證管前的簽字屬實

[Please fill up the following Information Sheet and send us back with instruction]

[請在以下表格填寫上申請資料然後傳送本公司]

INFORMATION SHEET 申請資料表格	
1.	Name of Applicant(s) 申請者名稱
2.	Address of Applicant(s) 申請者地址
3.	Name of authorized personnel 委托人名稱
4.	Address of authorized personnel 委托人地址
5.	Position of authorized personnel 委托人崗位
6.	International Class 國際分類
7.	Specification of Goods/Services 商品及服務名稱
8.	Use of the Mark in Malaysia 該商標在馬來西亞開始使用的時間
9.	Priority Claim, if any 優先權文件, 如有

In the event of discrepancy between the English and Chinese languages on this document, the English version will prevail
如以上英文与中文翻译版本解释生差异者, 该以英文为主